



SBOXLEY PARISH COUNCIL
www.boxleyparishcouncil.org.uk

Beechen Hall, Wildfell Close, Walderslade, Chatham, Kent. ME5 9RU
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Clerk Mrs Daniela Baylis **Assistant Clerk** Mrs Melanie Fooks

A G E N D A

To All Members of the Council, Press and Public

Members are hereby summoned, and notice is given that the Meeting of the Parish Council will be held on Monday 2 March 2020 at Weaving Village Hall, ME14 5JP commencing at 7.30 pm.

1. Apologies and absences

To receive and accept apologies for absence.

2. Declaration of Interests, Dispensations, Predetermination or Lobbying

Members are required to declare any interests, dispensations, predetermination or lobbying on items on this agenda. Members are reminded that changes to the Register of Interests should be notified to Maidstone Borough Council.

3. Chairman's Announcements

4. Minutes of the Parish Council Meeting 27 January 2020

To consider the minutes and if in order sign as a true record (pages 3-5).

5. Matters Arising from the Minutes

5.1 Minute 3326/Item 13 Franklin Drive Play Area. The new play equipment and signs have been ordered.

6. Any other matters arising from the minutes which are not on the agenda.

Adjournment to enable members of the public to address the meeting

7. Crime Report and Police Issues

Crime report January/February 2020. See report (page 5-6).

8. Minutes of Recent Committee Meetings - Previously circulated

8.1 Any matter arising from the minutes.

9. Finance

9.1 Payments made out of meeting 18.01.20 – 21.02.20. See report (pages 28-32).

9.2 Receipts for the period 18.01.20 – 21.02.20. See report (pages 33-36).

9.3 Account balances. See report (page 36).

10. Policies and Procedures

10.1 Mission Statement - (page 6).

10.2 Health and Safety Policy – (Page 7-11)

10.3 Equal Opportunities Policy – (Page 11-13)

10.4 Drugs and Alcohol Policy – (Page 13-16)

10.5 Bullying and Harassment Policy – (Page 16-20)

11. Walderslade Woodland

11.1 Sale of Wildfell Close Land - update

12. Reports from Councillors/office

Members/staff who have attended any meeting on behalf of the parish council are invited to give a summary.

Public Meeting at Grove Green Community Hall, 13 February 2020 (Page 20)

13. Reports from Borough and County Councillors

Our Ward councillors are invited to report and discuss matters affecting the parish. None submitted at the time of compiling the agenda.

14. Matters for Decision

To consider issues such as attendance at meetings etc.

15. Correspondence

16. Matters for Information

To consider any received.

17. Items for Next Agenda

Councillors' reports and requests for items to be included on the next agenda to be submitted no later than 26 March 2020.

18. Next Meeting

6 April 2020 at Tyland Barn, Sandling, ME14 3BD.

Daniela Baylis
Clerk to the Council.

Date 24 February 2019

In accordance with policy the meeting should close no later than 9.30 pm but the Chairman has power to extend it by 30 minutes.

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.
Items to be returned to a future agenda: None.